

**PERSONAL ACCOUNTABILITY –
THE HABIT OF GETTING THINGS DONE**

2011

PROGRAMME INTRODUCTION:

Increasingly, organisations face the battle for people, with proven ability for strong performances. No organisation is willing to shoulder the attendant cost of carrying under-performing people. There is therefore an increasing need for self-motivated and well-aligned people across all levels of an organisation. People that can meet deadlines, follow through on projects and assignments, handle multiple priorities, focus on personal and organizational results, and ultimately work with others to enable the company achieve its full potentials.

Having confronted this challenge in our years of providing business advisory services to clients across sectors, our company Bluehall developed a programme titled: **Personal Accountability – the Habit of Getting Things Done™**

PROGRAMME DESCRIPTION:

Companies strive relentlessly for improvements in service performance, operational efficiency, quality output, and overall corporate performance. Engaging, developing and retaining accountable workforce is central to these aspirations.

This programme - **Personal Accountability – the Habit of Getting Things Done™** is a unique personal mastery programme designed to enable individuals develop a sense of keen ownership of their job accountabilities, corporate missions and results, and ultimately, success in their personal lives. The course is designed to equip participants with leading-edge tools for possessing and mastering this critical **Habit** that is critical for improvement in personal behaviours, attitudes, skills and actions that ultimately lead to improved organisational performance.

VALUE PROPOSITION:

Participants will learn how to act accountably, create personal accountability frameworks for their KPIs, and develop systematic evaluation parameters for achieving both personal and corporate goals. They will be introduced to strategies, skills and new ways of responding to situations that will create greater accountability with clients, teammates and themselves. At the end of the programme, individual action plans will be created for sustainable results and long-term impact.

COURSE CONTENT:

- Defining Personal, Team and Organisational Accountability
 - The Virtuous Cycle of Accountability
 - Profiling the Accountable Executive
 - Understanding the Power of Personal Accountability
 - Managing the Personal Accountability Touchpoints - Time, Attitude, Drive, Emotion, Network, Target/Goals, Results, Image, Health, Work/Life, etc.
 - Balancing Inner Commitments with Outer Commitments
 - Walking Your Talk
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DURATION:

This programme is available in short-course format of 3/4hours duration. This methodology enables cost, time and value efficiencies. It is delivered preferably on-site or according to client's preferences.

Programme is also suitable during Staff Inductions, Corporate Retreats, Management Performance Reviews, and Strategy Sessions.

TARGET AUDIENCE:

All levels of personnel, teams, task groups, etc, with responsibilities for delivering significant business results.

FEE:

Fee structure is available on request.

TESTIMONY:

"Our organisation started undergoing a complete turnaround in every facet of our operations the day we got in contact with the principles of Accountability through Bluehall. Our turnover jumped from N400million in 2009 to N1.4billion in 2010. We expect that we would double this performance this year, especially after receiving another seminal presentation about the Power of Personal Accountability. We thank Bluehall immensely for this feat" – Mr. A.O Opetuga, Chairman/CEO, Scarlet Oil & Gas Limited.

ABOUT BLUEHALL:

Bluehall is an enterprise learning and development consulting firm. Our mission is to relentlessly find opportunities and avenues to lend our leading-edge platform to support the optimum performance of individuals, corporations and governments. Towards realizing our mission, we develop and deliver unique programmes for specific personal, core learning and behavioural competencies, targeted at different career and demographic levels.

Our other programmes include Back-to-the-Basics™, Lead-from-the-Front™, ActiveWomen™, Leadership and Personal Accountability Programmes as well as Service Performance Programmes.

PROGRAMME DIRECTOR: (dipo@bluehalladvisory.com, 08022875737)

Dipo has over twenty years of active business and professional engagements. He speaks to thousands of people every year, from large corporations to small entrepreneurial ventures, leaders in government, youth and community organisations. He has a passion for helping individuals, businesses and institutions achieve optimum performance through the provision of leading-edge learning and capacity building programmes.